	Non Teaching Staff F	EEDBACK FORM
1.	Name *	_
2.	Section *	
3.	Designation * Mark only one oval.	а
	Contract	
4.	Date of Joining *	-
5.	Gender Mark only one oval.	
	Male Female	
6.	Mobile No. *	

7. Permanent Address *

8. Infrastructure and Learning Resources *

Mark only one oval per row.

	Good	Average	Fair	Poor
Office space & layout				
Office Timings	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Strength of office staff	\bigcirc	\bigcirc		\bigcirc
Building	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Internet services	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Lighting and ventilation	\bigcirc			
Staff Training	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Canteen facilities	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Toilet facilities	\bigcirc	\bigcirc		\bigcirc
Office Furniture & Fittings	\bigcirc			
Drinking Water Facilities		\bigcirc		
Medical facility	\bigcirc	\bigcirc		\bigcirc
Emergency exits	\bigcirc	\bigcirc		\bigcirc

9. Governance, Leadership, and Management *

Mark only one oval per row.

	Good	Average	Fair	Poor
Leadership	\bigcirc	\bigcirc	\bigcirc	\bigcirc
College Vision & objectives	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Administration (accounts)	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Grievance Redressal	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Flow of Communication (both ways)	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Committee /Cells (Their Function & Impact)	\bigcirc	\bigcirc	\bigcirc	
Planning & Organizing (allotment of duties, responsibilities, etc)	\bigcirc		\bigcirc	
Workload	\bigcirc		\bigcirc	\bigcirc
Link with other agencies/organisatio n	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Office Supervision	\bigcirc	\bigcirc	\bigcirc	\bigcirc

10. Innovative and Best Practices *

Mark only one oval per row.

	Good	Average	Fair	Poor
Accounting Softwares	\bigcirc	\bigcirc	\bigcirc	
Staff Development Programs/Training	\bigcirc	\bigcirc		\bigcirc
Recreational Activities	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Promotion	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Employees Welfare	\bigcirc	\bigcirc	\bigcirc	\bigcirc

11. Other Parameters *

Mark only one oval per row.

	Good	Average	Fair	Poor
Cleanliness	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Security	\bigcirc		\bigcirc	\bigcirc
Parking	\bigcirc		\bigcirc	\bigcirc
College Compound	\bigcirc	\bigcirc	\bigcirc	\bigcirc
College Image to others	\bigcirc	\bigcirc	\bigcirc	\bigcirc

12. State your reasons and suggestions for your responses in cases of Poor and Fair:

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